



117 Putnam Drive ♦ Eatonton, GA 31024 ♦ Tel: 706-485-1884
www.putnamdevelopmentauthority.com

Minutes

Monday, January 14, 2019 ♦ 9:00 AM

Putnam County Administration Building – Room 204

The Putnam Development Authority met on Monday, January 14, 2019 at approximately 9:00 AM in the Putnam County Administration Building, 117 Putnam Drive, Room 204, Eatonton, Georgia

PRESENT

Chairman Ed Waggoner
Member Patty Burns
Member Joshua Daniel
Member Walt Rocker III
Member Eugene Smith

OTHERS PRESENT

Attorney Kevin Brown
Economic Development Director Terry Schwindler
County Clerk Lynn Butterworth

Opening

1. Call to Order

Vice Chairman Waggoner called the meeting to order at approximately 9:04 a.m.
(Copy of agenda made a part of the minutes.)

2. Economic Development Grant Award from Tri-County EMC

Mr. Greg Mullis with Tri-County EMC presented a grant award for \$9200.00.

3. SIP Grading Project Contract Discussion and Vote to Award Contract

Mr. Paul Simonton advised that six bids were received and his recommendation is to award the project to Taylor & Sons for \$699,097.50.

Member Walt Rocker arrived at approximately 9:19 a.m.

Attorney Kevin Brown arrived at approximately 9:21 a.m.

Motion to award the SIP Grading Project Contract to Taylor & Sons in the amount of 699,097.50.

Motion made by Member Smith, Seconded by Member Daniel.

Voting Yea: Vice Chairman Waggoner, Member Burns, Member Daniel, Member Smith, Member Rocker

(Copy of contract made a part of the minutes.)

4. Introduce New PDA Board Member

Vice Chairman Waggoner introduced new board member Walt Rocker III.

Minutes

5. Approval of Minutes - December 10, 2018 Regular Meeting

6. Approval of Minutes - December 10, 2018 Executive Session

7. Approval of Minutes - December 11, 2018 Called Meeting

8. Approval of Minutes - December 11, 2018 Executive Session

Motion to approve the minutes of the December 10, 2018 Regular Meeting, December 10, 2018 Executive Session, December 11, 2018 Called Meeting, and December 11, 2018 Executive Session.

Motion made by Member Smith, Seconded by Member Daniel.

Voting Yea: Vice Chairman Waggoner, Member Burns, Member Daniel, Member Smith, Member Rocker

Financials

9. Approval of Financials - November 2018

10. Approval of Financials - December 2018

Motion to approve Financials of November 2018 and December 2018

Motion made by Member Daniel, Seconded by Member Smith.

Voting Yea: Vice Chairman Waggoner, Member Burns, Member Daniel, Member Smith

Voting Abstaining: Member Rocker

(Copy of financials made a part of the minutes.)

Reports

11. Economic Development Director Report - January 2019

EDD Schwindler reported the following: (copy of report made a part of the minutes)

- Website visitor sessions and pages viewed per session
- Website analytics
- Project status - 4 projects added
- Projects by Industry - 2 commercial/retail, 1 manufacturing, 1 energy
- Project source – 3 direct, 1 existing industry
- Company located – The Listening Ear Counseling Center
- Company located – Putnam Dialysis
- Company expanded – Stair South
- Business & Industry contacts - 27 MTD, 274 YTD
- Social media - 344 likes on Facebook, 45 followers on LinkedIn, 153 followers on Instagram, 21 followers on Twitter
- Events attended and upcoming events
- Global Trade & Investment Symposium
- Putnam County College and Career Night – February 6th

Regular Business

12. Elect 2019 Officers

Attorney Brown took over chairing this portion of the meeting and asked for nominations for 2019 officers.

Vice Chairman Waggoner nominated Gene Smith for Chairman. Member Smith declined to serve.

Member Smith nominated Ed Waggoner for Chairman.

No other nominations were made. Attorney Brown closed the nominations.

Voting Yea for Ed Waggoner: Member Burns, Member Daniel, Member Rocker, Member Smith

Voting Abstaining: Vice Chairman Waggoner

Attorney Brown turned the meeting over to Chairman Waggoner.

Chairman Waggoner called for nominations for Vice Chairman.

Member Daniel nominated Gene Smith for Vice Chairman.

Member Smith nominated Patty Burns for Vice Chairman.

No other nominations were made.

Voting Yea for Gene Smith: Member Burns, Member Daniel, Member Rocker

Voting Abstaining: Member Smith

Chairman Waggoner called for nominations for Secretary/Treasurer.
Member Daniel nominated Patty Burns for Secretary/Treasurer.
No other nominations were made.

Voting Yea for Patty Burns: Member Burns, Member Daniel, Member Rocker, Member Smith

Attorney Brown recommended the need for an Assistant Secretary but advised that the By-laws would need to be changed first.

13. Discuss Covenants for South Industrial Park Property
EDD Schwindler explained that these covenants are just for the 120 acres in the South Industrial Park owned by the PDA.
No action was taken.

14. Sign new OneGeorgia Signature Card
EDD Schwindler explained that new signatures were needed due to the change in board members and officers. A new signature form was signed by all members.

15. Discuss Georgia B.A.S.S. Nation Fishing Tournament
EDD Schwindler went over the letter from Georgia B.A.S.S. Nation asking if we are interested in hosting the 2019 Georgia B.A.S.S. Nation State Classic and Georgia B.A.S.S. Nation College Qualifier tournaments on Lake Oconee. After discussion, the Board didn't feel like we have the facilities to host these tournaments. EDD Schwindler will respond and politely decline.

16. Discuss Scheduling Annual Review in July
Chairman Waggoner recommended moving the Director's annual review to be in alignment with the county budget process. The Director's review will now be completed in July rather than December.

17. Review Goals/Objectives for January 2019-July 2019
Chairman Waggoner explained that these are goals and objectives for the Director and went over some highlights from her December review.

- Monthly reports on SIP and RETP and Interfor
- Build relationship to high school and LabelSource, UFP, and Interfor
- Work more on Industrial than retail
- Connect businesses with the schools
- Help businesses find employees
- Stay on top of the OneGeorgia grant
- Concentrate on major businesses: Interfor, Legacy, BluStem, UFP, Aalto Scientific, School System

Other Business

18. Other Business

Member Rocker questioned the board about the greatest challenge to being successful on this authority. Some of the replies were water and sewer and lack of inventory (pad ready sites and buildings).

Member Burns asked for a report on the recent visit to Georgia Power to tour the ash ponds. Shannon Sneed from The Eatonton Messenger advised that it will take 10-15 years to dewater the ponds and Georgia Power will give updates and there is no schedule of when the water will be released into the lake.

Next Meeting Items

19. Next Meeting Items

Items for the February meeting agenda:

- Update of PDA By-laws
- SIP covenants

Executive Session

20. Motion to enter Executive Session as allowed by O.C.G.A. 50-14-4, if necessary, for Personnel, Litigation, or Real Estate

Motion to enter Executive Session for Real Estate and Personnel.

Motion made by Member Rocker, Seconded by Member Daniel.

Voting Yea: Member Burns, Member Daniel, Member Smith, Member Rocker

Meeting closed at approximately 11:12 a.m.

21. Motion to reopen meeting and execute Affidavit concerning the subject matter of the closed portion of the meeting

Motion to reopen the meeting and execute the Affidavit concerning the subject matter of the closed portion of the meeting.

Motion made by Member Rocker, Seconded by Member Smith.

Voting Yea: Member Burns, Member Daniel, Member Smith, Member Rocker

Meeting reconvened at approximately at 11:41 a.m.

22. Action, if any, resulting from the Executive Session

No action was taken.

23. Sign updated Interfor Letter of Intent

EDD Schwindler obtained signatures for the updated letter of intent for Interfor.

(Copy of letter made a part of the minutes.)

Closing

24. Adjournment

Motion to adjourn the meeting.

Motion made by Member Rocker, Seconded by Member Daniel.

Voting Yea: Member Burns, Member Daniel, Member Smith, Member Rocker

Meeting adjourned at approximately 11:44 a.m.

ATTEST:

Lynn Butterworth
County Clerk

Ed Waggoner
Chairman